

BULLY REPORTING FORM



Bullying Incident Report Template

Middle School BULLYING INCIDENT Report

Student's Name: _____ ID# _____ Grade _____ Today's Date _____

Date of Incident: _____ Time of incident: _____ Repeat infraction? Yes No

Cross-grade level? Yes No Victim or Bully? _____

Check one: Reported by teacher Reported by student Reported by bystander
 Reported by parent Reported by bus driver Other _____
Please indicate

Have the appropriate teachers/
staff been notified? Yes No Method of notification: _____

Type of Incident:

Verbal Physical - Result in injury? Yes No Reported to school nurse? Yes No

Debooking Cyber(MySpace, Facebook, etc.) Other (Describe incident)

Location of incident (be specific): _____ List all witnesses (teachers/students): _____

Follow-up:

Remediation action(s):

- Conference with Student Parent Notification Social Worker Conference
 Counselor Conference Police Notification School Psychologist Conference
 Other

Consequence(s): Warning Detention(s) Friday DT ISS OSS Police Referral
 Other

NOTES:

Follow-up Conference **Date:** _____ **Time:** _____

Conducted by: _____

People present:

- Administrator _____
- Social Worker _____
- Counselor _____
- Teacher _____
- Parent _____
- Student _____
- Witnesses _____
- School Psych. _____
- Other _____

According to student, situation is: Better Worse No difference

Parent Contact: **Date:** _____ **Time:** _____

Person making contact: _____

Additional Actions / Notes:

Follow-up Conference **Date:** _____ **Time:** _____

Conducted by: _____

People present:

- Administrator _____
- Social Worker _____
- Counselor _____
- Teacher _____
- Parent _____
- Student _____
- Witnesses _____
- School Psych. _____
- Other _____

According to student, situation is: Better Worse No difference

Parent Contact: **Date:** _____ **Time:** _____

Person making contact: _____

Additional Actions / Notes:
